

ROLE DESCRIPTION: Vice-Chair of APSE

To provide support to the Chair and the Trustee board in the leadership of the Association for Pastoral Supervision and Education .

To share in providing clear, effective strategic direction to the Association as it continues to grow and develop.

To stand in for the Chair as required.

To be a 'critical friend' to both the Chair and trustees or the Chair as required in any of his/her duties (please refer to the Role Description for the Chair on website).

To provide extra capacity to the board and enable it to work in an effective manner

To be able to devote time to attend trustee board meetings and sub- committee meetings on a regular basis.

To provide an alternative route for trustees and APSE members to raise issues or concerns if they are unable to do so with the Chair.

To support if required the process to review the performance of the Chair and of trustees, and their contribution to the work of the Association.

To act as an ambassador for the Association, promoting its activities in the wider community, on behalf of the Chair if required. The extent of this role would be agreed from time to time with the Chair, depending partly on his/her own priorities.

To support succession planning in the light of the trustee rotation of lengths of service.

PERSON SPECIFICATION: Vice-Chair of APSE

1. Attainments and Qualifications

Membership of APSE- (Accredited status desirable)

Proven track record within organisational management/team leadership

Experience of matters relevant to the successful operation of a complex organisation.
Experience as a trustee board chair or member, including chairing meetings effectively. Negotiating skills

2. Previous Experience

Understanding of charity governance.

Personal commitment to the objectives of the Association. Passion for Pastoral Supervision.
3. Disposition Enthusiasm and energy. Ability to get the best out of others, working effectively with the Chair and other trustees.

Willingness to engage with the relevant networks, and to act as an ambassador for the Association.

4.. Circumstances:

Suitable for someone who no longer needs to pursue their professional role full time but wishes to use their knowledge and experience for the development of Pastoral Supervision through APSE